

TOWN OF COTTAGE CITY FY22 APPROVED BUDGET
Fiscal Year July 1, 2021 through June 30, 2022

53.14 cents - Residential
70.83 cents - Commercial

Account #'s	APPROVED BUDGET FOR 2020-2021	PROPOSED BUDGET FOR 2021-2022
OPERATING REVENUE		
4005 RESIDENTIAL Real Estate Taxes FY21 @ 54.09 cents (Constant Yield) FY22 @ 53.14 cents (Constant Yield)	\$ 411,439	\$ 411,956
4005 COMMERCIAL Real Estate Taxes FY21 @ 74.31 cents (Constant Yield) FY22 @ 70.83 cents (Constant Yield)	\$ 293,529	\$ 295,126
4015 Personal Property Taxes (based on a levy of \$1.35 per \$100.00 of assessed valuation)	\$ 45,121	\$ 45,000
4025 Income Taxes	\$ 90,000	\$ 90,000
4030 Highway User	\$ 42,736	\$ 41,611
4035 Fines & Forfeitures	\$ 4,000	\$ 4,000
4040 Red Light Camera Fines	\$ 280,000	\$ 245,000
4055 Franchise Fees (Cable TV)	\$ 18,000	\$ 18,000
4065 Licenses - Town	\$ 8,000	\$ 6,500
4080 County Disposal Rebate	\$ 3,440	\$ 3,440
4085 Police Aid	\$ 22,676	\$ 25,470
4085 Colmar Manor - 50% Code Enforcement	\$ 36,739	\$ 37,034
4095 Interest on Savings Accounts	\$ 13,700	\$ 500
4103 Town Hall Rental	\$ 500	\$ 500
4106 Solar Renewable Energy Credits	\$ 5,805	\$ 5,805
4100 Public Works - Abatements	\$ 2,000	\$ 2,000
4100 CARES Act - Funding	\$ 83,000	\$ -
Subtotal - Operating Revenue	\$ 1,360,685	\$ 1,231,942

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GRANT REVENUE		
4120 CDBG Grant - Infrastructure	\$ 100,000	\$ 163,000
4130 Cable - Public Education Grant (PEG) - Broadcast Equip.	\$ 9,668	\$ 10,570
4126 Community Fork Lift Grant	\$ 500	\$ -
4130 Maryland Energy Administration Grant	\$ 85,000	\$ -
New Community Parks & Playground	\$ 50,000	\$ 50,000
New Community Legacy Grant - 3813 Cottage Terrace	\$ 100,000	\$ 100,000
Subtotal - Grant Revenue	\$ 345,168	\$ 323,570
Appropriated from Fund Balance	\$ 532,583	
TOTAL REVENUE	\$ 2,238,436	\$ 1,555,512

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GENERAL GOVERNMENT			
5005	Salaries		
	Regular	\$ 147,387	\$ 147,264
	Overtime	\$ 2,500	\$ 2,500
5010	Commissioner Salaries	\$ 24,000	\$ 24,000
5015	Payroll Taxes	\$ 13,302	\$ 13,500
5020	Life Insurance	\$ 1,660	\$ 1,660
5025	Health Insurance	\$ 12,000	\$ 12,000
5030	Retirement Benefits	\$ 3,500	\$ 3,500
5035	Workmen's Compensation Insurance	\$ 500	\$ 500
5040	Audit Fee	\$ 12,500	\$ 12,500
5045	Bus Service	\$ 5,000	\$ 5,000
5085	Contractual Services (Accounting)	\$ 15,000	\$ 19,000
5086	Cell Phone	\$ 250	\$ 250
5087	Codification Service	\$ 2,700	\$ 2,700
5090	Election Expenses	\$ 1,000	\$ 1,000
5100	Insurance - General Liability & Public Official Liability	\$ 2,200	\$ 2,200
5105	Insurance - Town Hall (Fire & Contents)	\$ 1,000	\$ 1,000
5107	IT Support	\$ 6,500	\$ 6,500
5115	Legal Fees	\$ 22,000	\$ 22,000
5120	Miscellaneous	\$ 500	\$ 500
5125	Municipal Association Dues	\$ 2,000	\$ 2,000
5130	Municipal Convention & Conference	\$ 13,500	\$ 13,500
5135	Office Expenses	\$ 14,000	\$ 16,000
5140	Printing and Legal Ads	\$ 1,000	\$ 1,000
5160	Town Communications (Newsletter, Cable Channel)	\$ 8,000	\$ 5,000
5165	Town Hall Maintenance and Repairs	\$ 15,000	\$ 15,000
5170	Town Hall Utilities	\$ 13,200	\$ 13,200
5175	Training	\$ 4,000	\$ 4,000
5180	Town Admin. & Treasurer's Bond	\$ 175	\$ 175
5190	Bank Fees	\$ 250	\$ -

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Account #'s			APPROVED BUDGET FOR 2020-2021	PROPOSED BUDGET FOR 2021-2022
5150	Special Events	Arts & Education	\$ 2,500	\$ 2,500
		English Classes	\$ 1,500	\$ 2,025
		Adult Mixer	\$ 500	\$ 500
		Black History Month	\$ 800	\$ 800
		Hispanic Heritage Month	\$ 800	\$ 800
		Woman's History Month	\$ 800	\$ 800
		Native American Heritage Event	\$ 600	\$ 600
		Easter Egg Hunt	\$ 600	\$ 600
		Cottage City Day	\$ 4,000	\$ 4,000
		Halloween	\$ 700	\$ 700
		Breakfast with Santa	\$ 1,400	\$ 1,400
		July 4th Event	\$ 300	\$ 300
		Community Block Parties	\$ 1,000	\$ 1,000
		Refreshments	\$ 400	\$ 400
		Senior Harvest Dinner	\$ 500	\$ 500
		Seniors Camp	\$ 500	\$ 500
		Winter Employee Appreciation Event	\$ 1,800	\$ 1,800
		Port Towns Meeting	\$ 300	\$ 300
		Port Towns Legislative Dinner	\$ 300	\$ 300
		PGCMA, Town- Sponsored Meeting	\$ 100	\$ 100
		PGEMW, Town-Sponsored Meeting	\$ 100	\$ 100
	*Notes:	Subtotal	\$ 19,500	\$ 20,025
				(1) PGCMA - Prince George's County Municipal Association (2) PGEMW - Prince George's Elected Municipal Women
5065	Community Enhancement	Fire Dept. Donation	\$ 1,000	\$ 1,000
		Charitable Donations	\$ -	\$ -
		Port Towns Day	\$ -	\$ -
		Port Towns CDC	\$ -	\$ -
		End Time Harvest Ministries	\$ 2,500	\$ 2,500
		Cottage City Scholarship	\$ 2,500	\$ 2,500
		Anacostia Watershed Donation	\$ 1,000	\$ 1,000
		Contribution to ATHA	\$ 1,000	\$ 1,000
		Green Team	\$ 300	\$ 300
		Emergency Relief Fund	\$ 10,000	\$ 5,000
		Food Pantry	\$ 5,000	\$ 5,000
		Subtotal	\$ 23,300	\$ 18,300
5070	Community Garden		\$ 2,500	\$ 2,500
5071	Community Garden - Special Project		\$ 2,500	\$ -
	Website Hosting		\$ 2,000	\$ 2,000
New	CARES Act Expenditures		\$ 83,000	\$ -
TOTAL GENERAL GOVERNMENT			\$ 477,424	\$ 390,274

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<u>PUBLIC WORKS</u>		
5205 Salaries:	\$ 112,050	\$ 109,866
Overtime Hours	\$ 5,000	\$ 5,000
5210 Payroll Taxes	\$ 8,954	\$ 8,800
5212 Life Insurance	\$ 1,250	\$ 1,257
5211 Health Insurance	\$ 24,000	\$ 24,000
5215 Workmen's Compensation Insurance	\$ 5,090	\$ 4,991
5213 Retirement Benefits	\$ 6,100	\$ 6,100
5230 Equipment Maintenance & Operating Expenses	\$ 5,000	\$ 5,000
5232 Gasoline	\$ 3,750	\$ 3,750
5235 Highway Lighting	\$ 22,000	\$ 22,000
5237 MML & Training acct	\$ 2,000	\$ 2,000
5241 Cell Phone	\$ 500	\$ 500
5242 Diga Talk Handheld Radio Service	\$ 865	\$ 1,152
5260 Roadway/Sidewalk Construction, Maintenance & Supplies	\$ 7,500	\$ 7,500
5265 Speed Humps	\$ -	\$ -
5270 Trees & Landscaping	\$ 20,000	\$ 20,000
5275 Red Light Camera Program	\$ 140,000	\$ 120,000
5280 Uniforms	\$ 800	\$ 800
5285 Vehicle Insurance	\$ 2,800	\$ 2,800
5286 Engineering	\$ -	\$ 5,000
5287 Truck Maintenance	\$ -	\$ 5,000
5305 Dumping Fees	\$ 2,400	\$ 2,400
5315 Mosquito Control	\$ 1,800	\$ 1,800
5320 Waste Collection and Disposal	\$ 67,500	\$ 67,500
5240 Abatements	\$ 2,000	\$ 2,000
TOTAL PUBLIC WORKS	\$ 441,359	\$ 429,216

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POLICE DEPARTMENT			
5405	Salaries		
	Regular	\$ 331,929	\$ 312,015
	Overtime	\$ 13,000	\$ 10,000
5410	Code Enforcement - Salary @ 100%	\$ 52,000	\$ 50,981
	Code Enforcement - Benefits @ 100%	\$ 22,008	\$ 21,825
	Operating Cost	\$ 500	\$ 500
	Vehicle Cost	\$ 1,350	\$ 1,350
5415	Payroll Taxes	\$ 26,387	\$ 25,000
5420	Life Insurance	\$ 3,800	\$ 3,243
5425	Health Insurance	\$ 36,000	\$ 48,000
5435	Workmen's Compensation Insurance	\$ 32,879	\$ 30,875
5440	Applicant Screening & Shots	\$ 1,000	\$ 1,000
5430	Retirement	\$ 7,400	\$ 7,800
5478	Legal Fees	\$ 3,000	\$ 3,000
5445	Auto Insurance	\$ 6,500	\$ 9,000
5495	Police Liability Insurance	\$ 7,000	\$ 7,000
5506	Police Chief Training	\$ 1,800	\$ 2,800
5505	Training	\$ 4,000	\$ 6,000
5515	Uniforms and Accessories	\$ 2,000	\$ 3,000
5490	Office Expenses & Operating Cost	\$ 8,000	\$ 8,000
5500	Police Supplies	\$ 2,000	\$ 2,000
5520	Vehicle Operation & Maintenance	\$ 5,500	\$ 8,500
5525	Gasoline	\$ 10,000	\$ 10,000
5485	National Night Out	\$ 500	\$ 500
5509	Vehicles Leases	\$ 7,050	\$ 7,050
5510	Police Community Outreach	\$ 1,000	\$ 8,000
5535	Axon Body Camera - support & data storage	\$ 3,100	\$ 3,100
5536	Diga Talk Handheld Radio Service	\$ 2,310	\$ 2,310
5537	Lexipol Law Enforcement Service	\$ 3,710	\$ 3,710
5538	Silvertrac	\$ -	\$ 2,160
5537	Police Explorer Program	\$ -	\$ 5,000
TOTAL POLICE DEPARTMENT		\$ 595,723	\$ 603,719

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GRANT EXPENDITURES		
6010 CDBG Grant - Infrastructure	\$ 100,000	\$ 163,000
6021 Cable - Public Education Grant - (PEG) current revenue	\$ 9,668	\$ 10,570
6023 Community Parks & Playground	\$ 50,000	\$ 50,000
6035 Community Fork Lift Grant	\$ 500	\$ -
6051 Maryland Energy Administration Grant	\$ 85,000	\$ -
6052 Community Legacy Grant - Pre Construction (3813 Cottage Terrace)	\$ 100,000	\$ 100,000
TOTAL GRANT EXPENDITURES	\$ 345,168	\$ 323,570
CAPITAL OUTLAYS		
GENERAL GOVERNMENT		
5055 3813 Cottage Terrace Pre-construction cost	\$ 100,000	\$ 100,000
New Purchase of 3813 Cottage Terrace	\$ 234,564	\$ 234,564
Subtotal	\$ 334,564	\$ 334,564
PUBLIC WORKS		
New Other Capital Outlay Security Equip for PW Bldg	\$ -	\$ 3,500
5290 PW Building Fence New Equipment	\$ 3,000	\$ 3,000
New Other Capital Outlay Tot Lot Upgrades	\$ -	\$ 10,000
New Other Capital Outlay Sprinkler System	\$ -	\$ 15,000
New Other Capital Outlay Stormdrain Installation	\$ -	\$ 50,000
6611 Diga Talk Handheld Radios - 4 units	\$ 1,156	\$ -
6612 Other Capital Outlay Bobcat	\$ 25,000	\$ 25,000
Subtotal	\$ 29,156	\$ 106,500
POLICE DEPARTMENT		
New Computers - 4	\$ -	\$ 5,500
New TRIKKE	\$ -	\$ 10,000
6707 Diga Talk Handheld Radios - 8 units	\$ 2,312	\$ -
6708 Axon Body Cameras - 5 units	\$ 7,730	\$ -
6709 Electric Code Enforcement Vehicle	\$ 5,000	\$ -
Subtotal	\$ 15,042	\$ 15,500
TOTAL CAPITAL OUTLAYS	\$ 378,762	\$ 456,564

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SUMMARY		
GRAND TOTAL REVENUES	\$ 2,238,436	\$ 1,555,512
GRAND TOTAL EXPENDITURES	\$ 2,238,436	\$ 2,203,343
BUDGET SURPLUS / (DEFICIT)	\$ -	\$ (647,831)
Structural Deficit portion	\$ 153,821	\$ 191,267
Capital Outlay portion	\$ 378,762	\$ 456,564
Total Proposed Deficit	\$ 532,583	\$ 647,831