



**IT IS TIME TO RENEW YOUR COTTAGE CITY  
BUSINESS LICENSE FOR THE NEW FISCAL YEAR:  
JULY 1, 2022 THRU JUNE 30, 2023**

Your renewal application is attached. Please complete & return it along with your check or money order payment to the Town of Cottage City at the Cottage City Town Hall (3820 40<sup>TH</sup> Avenue, Cottage City, MD 20722) by June 30, 2022.

\*Reminder: All businesses in Cottage City MUST file an annual personal property tax return with the Maryland Department of Taxation and Assessments. If your business has not done so for the 2021-2022 fiscal year, please contact SDAT at 1-888-246-5941.

**Town of Cottage City, Maryland  
Schedule of License Fees**

THE FOLLOWING TYPES OF BUSINESSES ARE SUBJECT TO FIXED AMOUNTS OF LICENSE FEES AS INDICATED BELOW:

<u>TYPE OF BUSINESS</u>	<u>LICENSE FEE</u>	<u>25% LATE FEE AFTER 7/31/22</u>
1. For each transient vendor, except farmers selling and delivering their own produce.	\$50.00	\$62.50
2. For each musical or cigarette machine.	\$50.00	\$62.50
3. For each slot machine or game of skill.	\$50.00	\$62.50
4. For the sale of automotive vehicles, motor cycles and mobile Homes or trailers.	\$500.00	\$625.00
5. For each alcoholic beverage license.	\$250.00	\$312.50
6. The fee for any business license or permit not specifically Provided for in this code.	\$200.00	\$250.00

All license fees shall be paid before the licenses are issued, and the annual fees shall be paid as set out above. In addition to the above fees, there shall be a late fee of 25% of the original fee if a renewal of an annual license is applied for thirty (30) days after it expired.

**BUSINESS LICENSE APPLICATION**  
**FISCAL YEAR: July 1, 2022 to June 30, 2023**

**OFFICE OF THE CLERK-TREASURER**  
**3820 40<sup>th</sup> Avenue, Cottage City, Maryland 20722**  
**Phone (301) 779-2161      Fax (301) 779-3525**

Please read carefully, answer all questions correctly, and return to the above office with your check or money order.

License Fee: \$ \_\_\_\_\_

Business License Number: \_\_\_\_\_

\_\_\_\_\_  
Name in which business is conducted

\_\_\_\_\_  
Name/Names of Owners/Partners etc.

\_\_\_\_\_  
Name of Manager

\_\_\_\_\_  
Address & Phone Number of Manager

\_\_\_\_\_  
Location of Business (Address)

\_\_\_\_\_  
Nature of Business Conducted at Address

\_\_\_\_\_  
Emergency Contact & Phone Number

\_\_\_\_\_  
Emergency Address

\_\_\_\_\_  
Vendor Vehicle (if used)

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Signature of Owner, Partner, Corp. Officer    Date

**Note: Applications are mailed for your convenience. Failure to receive one does NOT absolve you from renewing your business license on time.**

***COPY OF PHOTO IDENTIFICATION SHOULD BE PROVIDED ALONG WITH A COPY OF YOUR USE OF OCCUPANCY.***